



**ICEA Executive Committee
Minutes
April 11, 2007**

Members Present: Lana Michelson, Carolyn Nelson, Mary Stevens, Glenn Baughman, Kelly Hancock

Members Present by Conference call: Troy McCarthy, Mary Nelson, Jane Borst

Excused: Jeff Lobas

Staff: Lisa Sharp, Marion Kresse, Julie Curry, Jeannie Cox, Kelly Schulte, LauraBelle Sherman-Proehl, Barb Khal

DESCRIPTION

Call to Order from Troy McCarthy, Chair.

Approval of Minutes: Troy McCarthy asked for approval of the March minutes with corrections. Minutes of the March 14, 2007 Executive Committee meeting were approved with corrections.

Signatory Agency Sharing

Department of Human Services – Mary Nelson: DHS will soon be releasing a Request for Proposal (RFP) to contract with two service providers per DHS service area. The contractor will follow Child Abuse Prevention and Treatment Act (CAPTA) and Individuals with Disabilities Education Act (IDEA) Part C regulations. This will help make it much simpler for Early ACCESS to partner with DHS and opens the potential for these agencies to consider providing Early ACCESS service coordinators.

There are two bills put forward, one is mandatory registration for all childcare providers, and the other focuses on strengthening the Mental Health system.

Marion Kresse reported on the Informal Concerns Process. There have been six complaints that have been resolved. The process is working well. Marion will be working with Kelly Schulte to reformat the report.

Department of Public Health - Kelly Schulte: Title V Service Coordination will roll out in May. There are 24 required service coordinators, however, there will be 50 service coordinators trained. On April 12 and April 18, training will be provided to service coordinators on the Development Assessment for Young Children (DAYC) evaluation tool.

There have been discussions about how data from the Individualized Family Service Plan (IFSP) completed by the Title V Service Coordinators will be entered into the Iowa Management System (IMS) and where records will be kept.

The Area Education Agencies (AEAs) will get the intake form right away; then after initial IFSP, the summary of service page will be sent. Annually, the entire IFSP record will be sent. The IFSP record will be sent to the Area Education Agency (AEA) after the child turns 3.

Child Health Specialty Clinics – Barb Khal: CHSC will be working with Martha Diefendorf at the National Early Childhood Technical Assistance Center (NECTAC) to look at what evaluation tools are being used by other states when a health partner is the Lead Agency.

Early Hearing Detection and Intervention (EHDI)-A group from Iowa attended a conference in Salt Lake City, Utah. It was reported that the EHDI grant received third year funding.

A proposal to the Iowa State Legislature has requested \$500,000 additional funding for CHSC. If approved, the funds would allow all regional centers to operate on a 1.0 FTE/full-time basis.

Lead Agency Update: Lana Michelson- The State Application and Budget was submitted to OSEP. The budget reduced Early ACCESS funding to the AEAs. There was a 3.82% cut. The Application will go in on time in April.

There was an OSEP conference call regarding Determinations. Determinations will reflect the same four categories that OSEP uses with the state. They are: meets requirements, needs assistance, needs intervention and needs substantial intervention. Each Grantee/AEA will get a separate Determination for Part C. Letters will be sent out to the AEAs and some will have the “Needs Assistance” designation.

At this time, the \$1.7 million dollars “Offer” (HSB 289-Education Commission Appropriations) is moving forward in the Legislature.

Julie Curry reported Barb Khal has joined the Finance Work Group. The end result of the finance initiative will be to look for additional funding sources and get a good picture of finances in the regions and statewide to design an effective system.

CAPTA/Foster Care – Marion Kresse: There was much discussion about serving children in Foster Care. It was decided in December 2004 that all infants and toddlers in Foster Care are automatically eligible for Early ACCESS. It has not been implemented due to insufficient resources and infrastructure supports. The discussion continued about what supports are needed for DHS workers to serve these children as part of Early ACCESS. The next steps would be to help DHS to match the model of CHSC and Health to support Service Coordination. There were several suggestions; one is to bring a work

group together with DHS field workers and the other is to look into more resources to support this work probably through legislation.

A guidance document will be sent out to the field to announce that the list of automatic eligible conditions has been expanded, now including Foster Care and Behavioral or emotional conditions such as serious attachment disorder.

Agenda Items for May 9, 2007

- Legislative Update
- MOA Update
- CAPTA/Foster Care rollout plan
- Follow up Finance Discussion
- Nutrition Services

Meeting Adjourned at 4:30 p.m.